



WESTERN VALLEY
Parish Council

Notice of a Council Meeting of Western Valley Parish Council

Thursday 10th September 2026 at 19:30, The District Centre, 1 Gentian Mews, OX11 6GR

All Councillors are summoned to a Meeting of Western Valley Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 09th July 2026

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. To Receive Minutes of Committees

4.1. Staffing Committee

- 10th July 2025
- 27th August 2026

4.2. To consider appointing one substitute member.

4.3. Neighbourhood Plan Committee - 06th July 2026

4.4. To approve additional members to the committee.

5. Vacant Seats [Representation of the People Action 1985 s21]

5.1. To note the council has 2 vacant seats and receive and consider applications from candidates.

Candidates to be invited to make verbal representations, Cllrs will have the opportunity to ask candidates a few questions before proceeding to vote.

5.2. To approve co-opting two members to fill the vacant seats.

5.3. To receive declarations of acceptance of office from newly co-opted councillors.

To be countersigned by the Clerk, at which point the new councillor(s) may join the meeting

Mrs L White

Clerk to the Council

03 September 2026



6. Planning Matters – to approve response to the request to consult on applications.

- 6.1. To note applications not responded as pertains to HIF1 project. **Appendix A**
- 6.2. To note decisions of the planning authority **Appendix B**
- 6.3. To note applications not consulted on **Appendix C**
- 6.4. To note decision made under delegated power – No Objections, P26/V1626/RM - Land at Valley Park (RM2, Phase 2a) Didcot

7. Clerks Report

- 7.1. To review the Action List **Action List**
- 7.2. To approve response to Oxfordshire County Council - Rural A and B class roads – speed limit review 2026/27 and 2027/28 **Appendix D**

8. Finance 2025-2026

Appendix E

- 8.1. To receive the external audit report for 2025/2026 and agree actions.
- 8.2. To note the notice of conclusion of audit for 2025/2026 has been posted.

9. Finance 2026-2027

Appendix F

- 9.1. To note the Local government services pay agreement 2026/27 has been finalised, and approve salaries and hours for the year ahead – on recommendation of Staffing Committee, both back dated to 1st April 2026.
- 9.2. To approve finalised payments list for July & August 2026, and approve payment list for September 2026
- 9.3. To note receipts for July & August 2026
- 9.4. To note the reconciled bank balances, up to 31st July and 31st July 2026.
- 9.5. To complete the Q2 budget review and approve virements.
- 9.6. To note the Clerk asks that any proposals or requests for the 2027/2028 Budget be submitted to them no later than the 31st October 2026.

10. To approve the LGPS Discretionary Policy

Appendix G

11. To receive Items of Correspondence and agree actions arising.

None.

12. Matters for future discussion.

13. To agree list of items from this meeting to be submitted to any local publication or our Facebook Page as a Parish Council Update.

14. Confirm the date and time of the next Council Meeting –12th November 2026.

In accordance with standing order 9b, proposals of motions should be submitted to the Clerk no later than 04th Nov 2026.