



Minutes of a Meeting of Western Valley Parish Council

Thursday 12th February 2026 at 19:45, The District Centre, 1 Gentian Mews, OX11 6GR

Public Session – Prior to the Start of the Meeting

CCLr: OCC passed the budget on Tuesday. There is a large amount of funding being lost, and going forward more will be lost. As a consequence the Council must raise the Council Tax by the maximum amount each year, without the need for a referendum. Roads are an issue at the moment because of the ongoing rain. A temporary patch is mean to last for 28 days, but because everything is so wet, some of the patches are lasting mere hours at the moment. The number of gangs doing repairs have doubled, but the failure rate is so high. Temporary repairs will continue, but permanent repairs will wait for this particularly inclement rain is over. This *may* impact the large renovation work at Milton due soon, should this bad weather continue.

Flooding at the bottom of Frank Williams Way. Unfortunately, no the gully's have not been cleared. Only construction traffic road clearance has been completed. It was noted that the construction traffic should NOT be using the junction.

Members Present:

Chair	Cllr S Peacock (SP)
Members	Cllr A Dearlove (AD)
	Cllr G Clarke (GC)
	Cllr L Durman (LD)
	Cllr T Williams (TW)

Officers Present:

Clerk to the Council	Mrs L White (LW)
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Public and Press:	CCLr R Fletcher
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Meeting started 19:58

25.11.1. To receive apologies for absence. [LGA 1972 s85(1)]

Apologies were received in advance of the meeting from Cllrs Humphries & Thompson.

25.11.2. Declarations of Interests [LA 2011 s31]

25.11.2.1. To receive declarations of interest for items on this agenda

Cllr Dearlove declared an interest in item 25.11.9, grant request from SOFEA, it is a pecuniary interest, and will leave the meeting for that item.



25.11.2.2. To consider requests for Dispensations [LA 2011 s33]

None.

25.11.3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

25.11.3.1. Meeting held on 13th November 2025

It was agreed the minutes were an accurate record of the meeting and they were duly signed.

25.11.3.2. Matters arising from the minutes not elsewhere on the agenda.

None.

25.11.4. Vacant Seats [Representation of the People Action 1985 s21]

25.11.4.1. To note due to the absence of Cllr Knowles for a period of greater than 6 months, a casual vacancy arose. The notices being duly posted, Vale of White Horse DC have confirmed that no election has been called and the position can be filled by Co-option.

Noted.

25.11.4.2. To note the council has 1 vacant seats and receive and consider applications from candidates.

Candidates to be invited to make verbal representations, Cllrs will have the opportunity to ask candidates a few questions before proceeding to vote. Note: If a candidate is unable to attend the meeting, the application can still be considered and voting will be based on the application only.

No candidates were present.

25.11.4.3. To approve co-opting members to fill the vacant seats.

25.11.4.4. To receive declarations of acceptance of office from newly co-opted councillors.

To be countersigned by the Clerk, at which point the new councillor(s) may join the meeting

25.11.5. To Receive Minutes of Committees

25.11.5.1. Planning Committee Meeting of 23rd October 2025

Appendix A

Received.

25.11.6. Planning: to approve responses to the request to consult

25.11.6.1. P25/V0879/RM - Phase 6T (Clover Meadow) Land at Valley Park Didcot - AMENDED

Application for all outstanding reserved matters (layout, appearance, scale and landscaping) in relation to Phase 6T (Clover Meadow) for the development of 227 residential dwellings with associated parking, landscaping, infrastructure and works (pursuant to outline consent P14/V2873/O)

WVPC Response: NO OBJECTIONS

It was agreed to not submit a response.



25.11.6.2. P26/V0079/LDP - 2 The Poplars, Harwell, OX11 6DE

Change garage door to external entrance door with windows.

It was agreed to not submit a response.

25.11.7. Planning: To Note Applications Decided on by the District Council Appendix B

Due to the volume of applications, full details are contained in the Appendix.

All of the decisions below were NOTED

- **P25/V2126/FUL** - Meadow View, Didcot Road, Harwell, Didcot, OX11 6DW – **APPROVED**
Material change of use of land from C3 residential to a children's Pre-School for 54 children. Pre-School to include Term Time Wrap-Around Care for children between the age of 6 and 11 between 3:30pm and 6pm. During School Holidays a maximum of 20 of the 54 children aged between 6 and 11 years old. (as amended by Location Plan extending red line to the highway and updated application form - Certificate B received 5 December 2025).
WVPC Response: Western Valley Parish Council **OBJECTS** to this application. The proposal represents a material intensification of the previously approved use (P24/V0153/FUL) through demolition and rebuild of the garage, and increase in child numbers from 50 to 54. + further comments.
- **P25/V2244/FUL** - Boundary Park Pavilion, Greenwood Way, Harwell, Didcot, OX11 6EY - **APPROVED**
To install a timber clad converted storage container between football, rugby and cricket pitches to create a player shelter for use during matches and sports festivals.
WVPC Response: NO OBJECTIONS
- **P25/V1191/RM** - Phase 3Pa and 3Pb Land to the West of Great Western Park (Valley Park) Didcot - **APPROVED**
Application for the Approval of Reserved Matters (Appearance, Landscaping, Layout and Scale) for Phase 3Pa and 3Pb comprising the Erection of 172 Dwellings, Public Open Space, Landscaping and Associated Infrastructure following Outline Planning Permission P14/V2873/O, including the discharge of Outline Condition 12 (CEMP), 13 (Landscape Management Plan), 14 (Tree Protection Plan), 15 (Landscaping), 18 (BEP), 23 (Foul), 24 (Surface Water) and 27 (ECMP).
WVPC Response: NO OBJECTIONS
- **P25/V0874/RM** - Phase 2Ta (Jasmine Fields) Land to the west of Great Western Park Valley Park – **APPROVED**
Reserved Matters for Phase 2Ta (Jasmine Fields) of Outline Planning Permission P14/V2873/O for layout, appearance, scale, and landscape, comprising 102 new homes with associated infrastructure and affordable housing. An Environmental Statement was submitted with the outline application and partial discharge of Outline Conditions 13 (Landscape Management Plan), 14 (Tree Protection Plan), 15 (Landscaping), and 18 (Biodiversity Enhancement Plan).
WVPC Response: NO OBJECTIONS
- **P25/V2401/HH** - 17 Sir Chetwode Close, Harwell, Didcot, OX11 6FB – **APPROVED**
Erection of a single storey extension to side elevation.
WVPC Response: **OBJECTS** with comments.
- **P25/V0873/RM** - Phase 2Tc (Lavender Walk), Land to the west of Great Western Park (Valley Park), Valley Park– **APPROVED**
Reserved Matters for Phase 2Tc (Lavender Walk) of Outline Planning Permission P14/V2873/O for layout, appearance, scale, and landscape, comprising 105-new homes with associated infrastructure and affordable housing. An Environmental Statement was submitted with the outline application and partial discharge of Outline Conditions 13 (Landscape Management Plan), 14 (Tree Protection Plan), 15 (Landscaping), and 18 (Biodiversity Enhancement Plan). (Amended plans received 3 October and 25 November 2025).
WVPC Response: NO OBJECTIONS
- **P25/V1495/FUL** - Meadow View, Didcot Road, Harwell, Didcot, OX11 6DW– **APPROVED**



Demolition of garage and carport and rebuilt with a reduced flat roof for office and staff facilities (previously approved as a conversion - P24/V0153/FUL). Retrospective (Amended plans received 7 October 2025).

WVPC Response: NO OBJECTIONS

25.11.8. Planning: To Note Applications Not Consulted On / Not Responded To Appendix C

Due to the volume of applications, full details are contained in the Appendix.

All of the applications below were NOTED

Applications, Not Responded To

The Clerk has delegated powers to respond to applications, when the position of the Council is known. The following applications relate to the HIF1 development and surrounding infrastructure, this Council has already agreed to not respond to these applications, as we support the prompt implementation of the scheme.

- R3.0022/26 Details pursuant to Condition 4 (CTMP for the Didcot to Culham River Crossing section of the development (partial discharge)) of planning permission no. R3.0138/21
- P26/V0279/CM Details pursuant to Condition 5 (topographical plans within the A4130 Widening and Didcot Science Bridge section of the development (partial discharge)) of planning permission no. (R3.0138/21).
- P26/V0163/CM Details pursuant to Condition 14 (phased risk assessment in the A4130 Widening and Didcot Science Bridge sections of the development (partial discharge)) of planning permission no. (R3.0138/21)
- P26/V0162/CM Details pursuant to Condition 32 (Details of the replacement RWE lagoon) of planning permission no. (R3.0138/21)
- P26/V0157/CM Details pursuant to Condition 24 (Carbon Management Plan) of planning permission no. (R3.0138/21)
- R3.0019/26 Details pursuant to Condition 5 (topographical plans within the A4130 Widening and Didcot Science Bridge section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- P26/V0097/CM Details pursuant to Condition 21 (details of hard and soft landscape work in the Clifton Hampden bypass section of the development (partial discharge) of planning permission no (R3.0138/21)
- P26/V0121/CM Details pursuant to Condition 36 (Bus priority Scheme) of planning permission no. (R3.0138/21)
- P26/V0104/CM Details pursuant to Condition 3 (CEMP for the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- P26/V0105/CM Details pursuant to Condition 23 (Arboriculture Method Statement in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)



- P26/V0107/CM Details pursuant to Condition 23 (Arboriculture Method Statement within the Didcot to Culham River Crossing section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- P26/V0086/CM Details pursuant to Condition 12 (updated species surveys in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0012/26 Details pursuant to Condition 36 (Bus priority Scheme) of planning permission no. (R3.0138/21)
- R3.0011/26 Details pursuant to Condition 32 (Details of the replacement 'RWE' lagoon) of planning permission no. (R3.0138/21)
- R3.0010/26 Details pursuant to Condition 24 (Carbon Management Plan) of planning permission no. (R3.0138/21)
- R3.0009/26 - Details pursuant to Condition 14 (phased risk assessment in the A4130 Widening and Didcot Science Bridge sections of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0008/26 Details pursuant to Condition 23 (Arboriculture Method Statement within the Didcot to Culham River Crossing section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0007/26 Details pursuant to Condition 23 (Arboriculture Method Statement in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0006/26 Details pursuant to Condition 3 (CEMP for the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0005/26 Details pursuant to Condition 21 (details of hard and soft landscape work in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0004/26 Details pursuant to Condition 12 (updated species surveys in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- P25/V2670/CM Details pursuant to Condition No. 4 (CTMP for the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. R3.0138/21
- P25/V2672/CM Details pursuant to Condition No. 22 (Updated Tree Survey within the Didcot to Culham River Crossing section of the development (partial discharge)) of planning permission no. R3.0138/21
- P25/V2600/CM Details pursuant to Condition 6 (details of proposed lighting in the Didcot to Culham River Crossing section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- P25/V2537/CM Details pursuant to Condition 34 (Details of noise monitoring equipment) of planning permission no. (R3.0138/21)



- R3.0115/25 Details pursuant to Condition 17 (details of sustainable surface water drainage in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0114/25 Details pursuant to Condition 16 (drainage details in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)
- R3.0113/25 Details pursuant to Condition 34 (Details of noise monitoring equipment) of planning permission no. (R3.0138/21)
- R3.0112/25 Details pursuant to Condition 14 (phased risk assessment in the Clifton Hampden bypass section of the development (partial discharge)) of planning permission no. (R3.0138/21)

Applications, Not Consulted On

- P26/V0271/DIS - Land to the West of |Great Western Park (Valley Park) Phases 3Pa & 3Pb
Discharge of conditions 13 (Landscape Management Plan) & 15 (Landscaping) on planning permission P14/V2873/O
- P26/V0258/DIS - Jasmine Fields (Phase 2Ta) Valley Park Didcot
Discharge of condition 21(contamination investigation & mitigation) on application ref. P14/V2873/O
- P26/V0256/DIS - Lavender Walk (Phase 2Tc) Valley Park Didcot
Partial discharge of condition 21 (contamination) on application ref. P14/V2873/O
- P26/V0257/DIS - RM1B Phase 2 Valley Park Didcot
Discharge of condition(s) PART 23 (Foul Water Drainage Strategy) and 24 (Surface Water Drainage Scheme) on planning application P14/V2873/O
- P26/V0200/DIS - Valley Park Primary School Valley Park Didcot
Discharge of condition 7(drainage details sports pitch) on application ref. P24/V2073/RM Reserved Matters application (all matters reserved) for the construction of a Primary School, associated infrastructure and hard and soft landscaping. (Outline application subject to EIA - ES submitted at time of outline) Information also included to discharge Outline Conditions: Condition 12 (CEMP), Condition 13 (Landscape Maintenance Schedule& 15yr management plan); Condition 14 (Tree Protection Plan); Condition 15 (Hard and Soft Landscape Scheme); Condition 18 (Biodiversity Enhancement Plan) and Condition 27 (Ecology Construction Management Plan) from P14/V2873/O.
- P26/V0056/DIS - Lavender Walk (Phase 2Tc) Valley Park Didcot
Discharge of condition(s) PART 23 (Foul Water Drainage Strategy) and PART 24 (Surface Water Drainage Strategy) on planning application P14/V2873/O
- P26/V0060/DIS - Jasmine Fields (Phase 2Ta) Valley Park Didcot
Discharge of conditions 23 (Foul Water Drainage Strategy) and 24 (Surface Water Drainage Scheme) on planning application P14/V2873/O
- P25/V2736/DIS - Phase 3Pa and 3Pb Valley Park Didcot
Discharge of Conditions 18(Biodiversity Enhancement Plan), 23(Foul Drainage) and 24(Surface Water Drainage Scheme) on P14/V2873/O
- P25/V2468/A - 8 locations in Didcot
2no. Totems, 4no. Finger Post direction signs and 2no. Primary Way Marker posts
- P25/V2701/DIS - RM1b - Phase 2 Valley Park Didcot
Discharge of condition(s) 4 (Implementation programme of open spaces) on planning application ref P24/V1099/RM. (Reserved matters for access, appearance, landscaping, layout, and scale pursuant to outline permission reference P14/V2873/O
- 25/V2703/DIS - Phase 2Ta (Jasmine Fields) Valley Park Didcot
Discharge of condition(s) PART 12 (Construction Environmental Management Plan) on application ref P14/V2873/O



- P25/V2704/DIS - Phase 2Tc (Lavender Walk) Didcot
Discharge of condition(s) PART 12 (Construction Environmental Management Plan) on application ref P14/V2873/O
- P25/V2706/DIS - Phase 1T (Primrose Gardens) Valley Park Didcot
Discharge of condition(s) PART 6 (Noise compliance) on application ref P22/V2744/RM.
- P25/V2106/DIS - Dahlia View (Phase 2Tb) Valley Park Didcot - **AMENDED**
Discharge of conditions 21 (Contamination investigation & mitigation) on planning permission P14/V2873/O.
- P25/V2605/DIS - Valley Park Primary School Valley Park Didcot
Discharge of condition 6(materials) on application ref. P24/V2073/RM (Reserved Matters application (all matters reserved) for the construction of a Primary School, associated infrastructure and hard and soft landscaping. (Outline application subject to EIA - ES submitted at time of outline) Information also included to discharge Outline Conditions: Condition 12 (CEMP), Condition 13 (Landscape Maintenance Schedule& 15yr management plan); Condition 14 (Tree Protection Plan); Condition 15 (Hard and Soft Landscape Scheme); Condition 18 (Biodiversity Enhancement Plan) and Condition 27 (Ecology Construction Management Plan) from P14/V2873/O.)
- P25/V2562/S73 - Zulu Farmhouse Didcot Road Harwell Didcot OX11 6DN
Variation of Condition 2 (Approved Plans) on Planning Application P23/V2693/FUL To update the site layout in order to conform with the agreed highway works specified by Oxfordshire County Council and to let the S278 Agreement Process conclude. The demolition of a conservatory and construction of a single-storey extension (in place of the conservatory), construction of an access road, change of use from a 5-bedroom house (Use Class C3) to a 9-bedroom/10-person HMO (Sui Generis), and installation of 9no. solar panels on the roof. (As amended by plans received 15 April 2024 altering extension and adding solar panels, reducing bedrooms from 10 to 9, additional access details and additional arboricultural report, and as amended by site plan and arboricultural report received 20 June 2024)
- P25/V2496/NM - Phase 1Pa Valley Park Didcot
Non-material amendment on planning application P24/V0733/RM - for addition of temporary works plan for sales area and change in detailing for four housetypes. (Reserved Matters submission relating to phase 1Pa pursuant to outline planning permission P14/V2873/O, comprising 151 dwellings with associated infrastructure and landscaping
- P25/V2526/DIS - Valley Park Primary School Valley Park Didcot
Discharge of condition(s) 23 (Foul Water Drainage Strategy) and 24 (Surface Water Drainage Strategy) on application reference P14/V2873/O. (Outline planning application for a residential development of up to 4,254 dwellings, mixed-use local centres, primary schools, sports pitches, community and leisure facilities, special needs school, open space and extensive green infrastructure, hard and soft landscaping, attenuation areas, diversions to public rights of way, pedestrian and vehicular access and associated works).

25.11.9. To consider and if suitable approve grant requests

- SOFEA, £3,000, LGA 1972 s137

Cllr Dearlove left the meeting.

The Chair invited a representative of the organisation to make representation on the application, which they gave. Social prescribing has been borne out of the food banks, and the prescriber spend time at the food larder and other places in the parish.

Resolved: Approved Unanimously to award an s137 grant of £3,000 originally asked for.

Resolved: Approved Unanimously to award an additional s137 grant of £7,000 with the condition is should be used for resources by the social prescriber to serve primarily our parishioners, such as venue hires, translation services, emergency clothing support and similar.



Cllr Dearlove returned to the meeting.

25.11.10. To approve responses to consultations on non-planning matters.

25.11.10.1. Local Government Reorganisation - Oxfordshire - Central Government Consultation

- One Oxfordshire Proposal
- Two Councils Proposal
- Three Councils Proposals

The Clerk highlighted some of the comments from recent information sessions on LGR and the three options. The questions of the consultation were read out, and each was briefly discussed.

The questions being:

- Q's Strongly agree/disagree; Somewhat agree/disagree; Neither agree/disagree; Don't Know
- To what extent do you agree/disagree that the proposal is based on sensible geographical and economic areas?
- To what extent do you agree/disagree that the proposal will deliver outcomes described in the proposal
- To what extent do you agree/disagree that the proposed council are the right size to be efficient, improve capacity and withstand financial shocks
- To what extent do you agree/disagree that this proposal will put local government in the areas as a whole on a firmer footing, particularly given that some councils are in receipt of exceptional financial support
- To what extent do you agree/disagree that the proposal will deliver high quality, sustainable public services
- To what extent do you agree/disagree that the proposal has been informed by local views and will meet local needs
- To what extent do you agree/disagree that establishing the council in this proposal will support devolution arrangements
- To what extent do you agree/disagree that the proposal enables stronger community engagement and gives the opportunity for neighbourhood empowerment
- This proposal affects wider public services. To what extent do you agree/disagree that the proposal sets out a strong public services and financial sustainability justification for these changes



- This is a proposal that is accompanied by a request that the SoS considers boundary changes or that affects wider public services. To what extent do you agree/disagree that the proposal sets out a strong public services and financial sustainability justification for these changes

Resolved: Approved Unanimously to delegate to the Clerk to answer the questions with a lean toward supporting the Two Council option, strong disagreement of the One Council proposal, and disagreement with the Three Council proposal.

25.11.11. Clerks Report

25.11.11.1. To review the Action List

Action List

25.11.11.2. To approve subscription to ChatGPT Go £8 per month.

Resolved: Approved Unanimously, and add to the list of standing orders, to refund the Clerk's expenses.

25.11.11.3. To approve delegating to the Clerk updated leaflet for whole parish distribution, including budget.

Resolved: Approved Unanimously, subject to a quorum of councillors reviewing the final design, budget £500.

25.11.11.4. To review a verbal report on the Breakthrough Communications session and agree actions.

Those at the Break Through Communication session gave a summary to the meeting.

The actions following were agreed:

[ACTION] Source some actual ID badges and lanyards- £250 budget

[ACTION] Get a whole Council photograph.

[ACTION] Push out more information on a Facebook & Instagram.

[ACTION] Bring a proposal for a newsletter to the next meeting.



25.11.12. Finance 2025-2026

Appendix D

25.11.12.1. To approve finalised payment list for November & December 2025 & January 2026

Resolved: Approved Unanimously, the Finalised Payments list as below.

Voucher No	Date	Net	VAT	Total	Description	Supplier
NOVEMBER						
65	06/11/2025	£ 450.00	£ 90.00	£ 540.00	Training Course	Breakthrough Communications and Strategies Limited
66	06/11/2025	£ 25.00	£ -	£ 25.00	ONPA - Membership Fees	ONPA
67	06/11/2025	£ 118.43	£ -	£ 118.43	Meeting Room Hire	Vale of White Horse District Council
52	14/11/2025	£ 10.08	£ 2.02	£ 12.10	MS365	Microsoft Ireland Operations Ltd
54	14/11/2025	£ 9.98	£ 2.00	£ 11.98	Hosting	Cloud Next Ltd
56	14/11/2025	£ 26.00	£ -	£ 26.00	WFH Allowance	Laura White
84	14/11/2025	£ 162.00	£ 32.40	£ 194.40	Parish Online	Geoxsphere Ltd
68	17/11/2025	£ 50.00	£ -	£ 50.00	Grant	Royal British Legion
69	17/11/2025	£ 2,000.00	£ -	£ 2,000.00	Grant	Homestart South Oxfordshire
70	17/11/2025	£ 500.00	£ -	£ 500.00	Grant	Oxfordshire Play Association
72	17/11/2025	£ 150.00	£ 10.20	£ 160.20	Training Course	SLCC Enterprises Ltd
73	17/11/2025	£ 150.00	£ 10.20	£ 160.20	Training Course	SLCC Enterprises Ltd
74	17/11/2025	£ 150.00	£ 10.20	£ 160.20	Training Course	SLCC Enterprises Ltd
75	17/11/2025	£ 17.48	£ 3.49	£ 20.97	Wreath	Amazon EU S.a.r.l., UK Branch
76	17/11/2025	£ 3.99	£ -	£ 3.99	Wreath	Maxi-Retail
77	17/11/2025	£ 10.54	£ 2.11	£ 12.65	Wreath	Tanar LTD
59	30/11/2025	£ 6.00	£ -	£ 6.00	Bank Fees	Unity Trust
		£ 833.85	£ -	£ 833.85	Total Staff Costs	
		£ 4,673.35	£ 162.62	£ 4,835.97	Total	
DECEMBER						
78	14/12/2025	£ 26.00	£ -	£ 26.00	WFH Allowance	Laura White
80	14/12/2025	£ 10.08	£ 2.02	£ 12.10	MS365	Microsoft Ireland Operations Ltd
82	14/12/2025	£ 9.98	£ 2.00	£ 11.98	Hosting	Cloud Next Ltd
60	31/12/2025	£ 6.00	£ -	£ 6.00	Bank Fees	Unity Trust
		£ 8.10	£ -	£ 8.10	Total Staff Costs	
		£ 60.16	£ 4.02	£ 64.18	Total	
JANUARY						
79	14/01/2026	£ 26.00	£ -	£ 26.00	WFH Allowance	Laura White
81	14/01/2026	£ 10.08	£ 2.02	£ 12.10	MS365	Microsoft Ireland Operations Ltd
83	14/01/2026	£ 9.98	£ 2.00	£ 11.98	Hosting	Cloud Next Ltd
71	23/01/2026	£ 800.00	£ -	£ 800.00	Grant	Citizens Advice Oxfordshire South & Vale
85	23/01/2026	£ 36.11	£ -	£ 36.11	Meeting Room Hire	Vale of White Horse District Council



WESTERN VALLEY Parish Council

86	23/01/2026	£ 226.09	£ -	£ 226.09	Meeting Room Hire	Vale of White Horse District Council
87	23/01/2026	£ 148.50	£ 0.90	£ 149.40	Stationery	SLCC Enterprises Ltd
61	31/01/2026	£ 6.00	£ -	£ 6.00	Bank Fees	Unity Trust
		£ 558.40	£ -	£ 558.40	Total Staff Costs	
		£ 1,821.16	£ 4.92	£ 1,826.08	Total	

25.11.12.2. To approve payments list for February & March 2026

Resolved: Approved Unanimously, the payments list as below.

Voucher No	Date	Net	VAT	Total	Description	Supplier
FEBRUARY						
90	13/02/2026	£ 10.08	£ 2.02	£ 12.10	MS365	Microsoft Ireland Operations Ltd
92	13/02/2026	£ 26.00	£ -	£ 26.00	WFH Allowance	Laura White
94	13/02/2026	£ 9.99	£ 2.00	£ 11.99	Hosting	Cloud Next Ltd
101	13/02/2026	£ 10,000	£ -	£ 10,000	Grant	SOFEA
99	28/02/2026	£ 7.00	£ -	£ 7.00	Bank Fees	Unity Trust
		£100			Buying the Logo	
		£8.00			Chat GPT	
		£ 371.00	£ -	£ 371.00	Total Staff Costs	
		£ 424.07	£ 4.02	£ 428.09	Total	
MARCH						
91	13/03/2026	£ 10.08	£ 2.02	£ 12.10	MS365	Microsoft Ireland Operations Ltd
93	13/03/2026	£ 26.00	£ -	£ 26.00	WFH Allowance	Laura White
95	13/03/2026	£ 9.99	£ 2.00	£ 11.99	Hosting	Cloud Next Ltd
98	30/03/2026	£ 3,000.00	£ -	£ 3,000.00	Training Course	SLCC Enterprises Ltd
		£8.00				
100	31/03/2026	£ 7.00	£ -	£ 7.00	Bank Fees	Unity Trust
		As Calculated In Month			Total Staff Costs	

25.11.12.3. To note receipts in November & December 2025 & January 2026.

Receipts were noted as below.

Voucher No	Date	Net	VAT	Total	Description	Customer
7	31/12/2025	£ 721.65	£ -	£ 721.65	Bank Interest	Unity Trust
6	21/11/2025	£ 0.43	£ 0.09	£ 0.52	MS365	Microsoft Ireland Operations Ltd



25.11.12.4. To note the reconciled bank balances, up to 30th November & 31st December 2025, and 31st January 2026.

Reconciled Bank balances were noted as below.

November 30th, 2025

A	Bank Reconciliation at 30/11/2025		
	Cash in Hand 01/04/2025		91,350.57
	ADD Receipts 01/04/2025 - 30/11/2025		52,244.11
	SUBTRACT Payments 01/04/2025 - 30/11/2025		143,594.68
			11,130.25
	Cash in Hand 30/11/2025 (per Cash Book)		132,464.43
B	Cash in hand per Bank Statements		
	Petty Cash 30/11/2025	0.00	
	Unity Trust Current 30/11/2025	2,464.43	
	Unity Trust Reserve 30/11/2025	130,000.00	
			132,464.43
	Less unrepresented payments		
			132,464.43
	Plus unrepresented receipts		
	Adjusted Bank Balance		132,464.43
A = B Checks out OK			

Image Shows:

Cash in hand equals the Adjusted Bank Balance, total £132,464.43

Unity Trust Current Account: £ 2,464.43

Unity Trust Savings Account: £130,000.00



December 31st, 2025

A	Bank Reconciliation at 31/12/2025		
	Cash in Hand 01/04/2025		91,350.57
	ADD Receipts 01/04/2025 - 31/12/2025		52,965.76
	SUBTRACT Payments 01/04/2025 - 31/12/2025		144,316.33
	Cash in Hand 31/12/2025 (per Cash Book)		11,194.43
B			133,121.90
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2025	0.00	
	Unity Trust Current 31/12/2025	2,400.25	
	Unity Trust Reserve 31/12/2025	130,721.65	
			133,121.90
	Less unrepresented payments		
	Plus unrepresented receipts		
			133,121.90
B	Adjusted Bank Balance		133,121.90
	A = B Checks out OK		

Image Shows:

Cash in hand equals the Adjusted Bank Balance, total £133,121.90

Unity Trust Current Account: £ 2,400.25

Unity Trust Savings Account: £130,721.65



January 31st, 2026

A	Bank Reconciliation at 31/01/2026		
	Cash in Hand 01/04/2025		91,350.57
	ADD Receipts 01/04/2025 - 31/01/2026		52,965.76
	SUBTRACT Payments 01/04/2025 - 31/01/2026		144,316.33 13,020.51
	Cash in Hand 31/01/2026 (per Cash Book)		131,295.82
B	Cash in hand per Bank Statements		
	Petty Cash 31/01/2026	0.00	
	Unity Trust Current 31/01/2026	1,295.82	
	Unity Trust Reserve 31/01/2026	130,000.00	
			131,295.82
	Less unrepresented payments		
			131,295.82
	Plus unrepresented receipts		
B	Adjusted Bank Balance		131,295.82
	A = B Checks out OK		

Image Shows:

Cash in hand equals the Adjusted Bank Balance, total £131,295.82

Unity Trust Current Account: £ 1,295.82

Unity Trust Savings Account: £130,000.000



WESTERN VALLEY Parish Council

25.11.12.5. To complete Q3 budget review, and approve virements, and reserves for 31st March 2026.

Resolved: Approved Unanimously to update the budget as below.

	2025-2026					
	Receipts			Payments		
	Budget	Actual Net Position	Projected END of YEAR	Budget	Actual Net Position	Projected END of YEAR
INCOME / RECEIPTS						
Precept	50188.00	50188.00	50188.00			
Grants	0.00					
CIL	0.00					
Allotment Fees	0.00					
Grass Cutting Contribution						
Interest	2650.00	2000.61	2650.00			
	£ 52,838.00		£ 52,838.00	£ -		£ -
EXPENDITURE / PAYMENTS						
ADMINISTRATION						
Audit Costs				515.00	515.00	515.00
Bank Charges				74.00	74.00	74.00
Chairman's Allowance				350.00		
Elections				0.00		
Expenses - WFH				312.00	312.00	312.00
Expenses - Stationery				150.00	148.50	148.50
Hall Hire				400.00	398.35	398.35
Insurance				371.00	370.40	370.40
IT Support & Software				551.00	550.48	550.48
Office Equipment				0.00		



WESTERN VALLEY

Parish Council

Staff Costs (All Staff & HMRC)				5500.00	4666.32	5500.00
Subscriptions (OALC, SLCC)				1100.00	580.50	1100.00
Training				4351.00	4350.54	4350.54
Website				250.00	249.46	249.86
	£ -		£ -	£ 13,924.00		£ 13,569.13
OTHER PROJECTS & GRANTS						
Grants (Including S137)				6400.00	3382.01	6382.01
In year projects, undefined				0.00		
	£ -		£ -	£ 6,400.00		£ 6,382.01
NEIGHBOURHOOD PLAN						
Grants (Income)	0					
Staff Costs (Payments)				0		
General Expenses (Payments)				450		
	£ -		£ -	£ 450.00		£ -
	£ 52,838.00		£ 52,838.00	£ 20,774.00		£ 19,951.14
	Surplus (Ignore CIL)		£ 32,064.00		Surplus (Ignore CIL)	Surplus (Ignore CIL)
		Original Budget				



WESTERN VALLEY

Parish Council

Earmarked Reserves

	Start of Year	Transfer	
Operating Reserve	£ 13,000.00		<----->
S106 from Harwell	£ 407.00		<----->
Community Infrastructure Levy	£ -		<----->
New Allotments Project	£ 21,239.01		<----->
Training	£ 6,000.00	£ 2,000.00	<----->
Parish Office - Project	£ 25,000.00	£ 10,000.00	<----->
Burial Ground - Project	£ 25,000.00	£ 10,000.00	<----->
Noticeboard			<----->
Office Equipment Renewals		£ 514.00	<----->
Neighbourhood Plan		£ ,550.00	<----->
	£ 90,646.01	£ 32,064.00	<----->

Proposed
End of Year
£ 13,000.00
£ 407.00
£ -
£ 21,239.01
£ 8,000.00
£ 35,000.00
£ 35,000.00
£ -
£ 514.00
£ 9,550.00
£ 122,710.01



25.11.12.6. To note the Council has been invited to take part in the trial digital AGAR for 2025-2026. The Clerk has accepted this offer and informed the Internal Auditor.

Noted.

25.11.12.7. To approve updating the bank mandate to remove Cllr Knowles, and add any co-opted Councillor.

Resolved: Approved Unanimously, going forward, all Current councillors to be on the bank mandate plus the RFO.

25.11.13. To receive Items of Correspondence and agree actions arising.

Correspondence received since the Agenda was published:

- From Taylor Wimpey, regarding issues raised to them, by the parish council in January.

Trees around the estate – we have looked into this and the trees listed are actually managed by Boundary Park. We have been in touch with the General Manager to ask for these to be looked at.

Electric Box Cover – sadly this is a constant problem for us at the skate park. I am currently working with South & Vale to come up with a permanent solution. At the moment, as soon as we repair the electric box and replace the cover it is broken open again almost immediately. This is because the lighting is on a timer and requires the button to be pushed once the lights go out, so the cover is being broken open and the lights put on more permanently. We are looking at various alternatives such as putting the box below ground and putting the power button elsewhere, or having the lighting on a permanent timer between certain hours of the day. If the parish council have any thoughts or suggestions on this then we'd be pleased to hear them.

Muddy Footpath on the Western Perimeter – we have asked our contractors to remediate these areas and will let you know once this has been completed.

Suggestion: On a timer with a combined passive infra-red sensor, with a logic gate that both have to be active for the light to come on.



WESTERN VALLEY
Parish Council

- From a member of public

I am writing in relation to the persistent issues with flooding and deterioration of the highway at the northern access to Great Western Park (the junction of the A4130 and Sir Frank Williams Avenue), which I know has been an ongoing concern for many residents and is likely familiar to Parish Councillors.

As you will be aware from correspondence I have copied you on, I have been in contact with the District Council's planning enforcement team regarding the unauthorised Valley Park construction access off the Sir Frank Williams Avenue roundabout, which appears to be a significant contributor to these ongoing issues.

As set out in the correspondence, Vale of White Horse District Council, in its capacity as Local Planning Authority, has acknowledged that use of this construction access amounts to a breach of planning control. Despite this, the access continues to be used and no enforcement action has been taken to bring the breach to an end.

Unfortunately I am unable to attend the Parish Council meeting this Thursday due to a prior commitment, but I would be grateful if Councillors could consider discussing the issue and whether there are any steps the Parish Council might take to help seek a resolution. This might include, for example, making representations to the District Council, the highway authority, or the developer regarding the impacts being experienced by residents and the need for prompt action.

I am content for this email thread to be circulated amongst Councillors if it provides helpful context. While many may already be aware of the persistent flooding and highway issues at this junction, they may not be aware that the construction access in question constitutes a breach of planning control, nor that the LPA has acknowledged this position.

Any assistance the Parish Council is able to offer in helping bring this matter to a satisfactory conclusion would be very much appreciated.

The Council acknowledged the problem and agreed there is nothing we can materially do to push this matter further, it is currently with the developer and LPA. the developer is currently in a period where having been told they are in breach of the planning condition, they could seek an amendment to the condition.

To send the resident an acknowledgement and thank them for their continued diligence in monitoring local planning conditions.



25.11.14. Matters for future discussion.

- Defibs approaching one of the shops or the district centre again about having an externally mounted defib.

25.11.15. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw. Confidential Papers

Deferred.

25.11.15.1. To consider quotes for entrance signs, agree supplier and actions.

25.11.15.2. To consider quotes for regalia & badges/pins agree supplier and actions.

25.11.16. To agree list of items from this meeting to be submitted to any local publication or our Facebook Page as a Parish Council Update.

- SOFEA grant.
- Community Café – Thursdays 10-12, District Centre.

25.11.17. Confirm the date and time of the next Council Meeting –Proposal ACM 14th May 2026, and hold the Annual Parish Meeting on the evening of the 09th April 2026.

Noting the acceptance of joining the digit AGAR trial, which is not available until after the 1st May, it is proposed to not hold a council meeting in April 2026, which is traditionally used to sign off the annual accounts.

In accordance with standing order 9b, proposals of motions should be submitted to the Clerk no later than 07th May 2026.

NOTE: should there be an item which requires the urgent attention of the Council, an additional meeting will be called.

Resolved: To hold the APM 16th April, have no April PC meeting, Annual Council meeting, 14th May 2026.

There being no further business to be transacted, the Chair closed the meeting **21:23**.