



WESTERN VALLEY
Parish Council

Notice of a Meeting of Western Valley Parish Council

Thursday 12th February 2026 at 19:45, The District Centre, 1 Gentian Mews, OX11 6GR

All Councillors are summoned to a Meeting of Western Valley Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 13th November 2025

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Vacant Seats [Representation of the People Act 1985 s21]

4.1. To note due to the absence of Cllr Knowles for a period of greater than 6 months, a casual vacancy arose. The notices being duly posted, Vale of White Horse DC have confirmed that no election has been called and the position can be filled by Co-option.

4.2. To note the council has 2 vacant seats and receive and consider applications from candidates. Candidates to be invited to make verbal representations, Cllrs will have the opportunity to ask candidates a few questions before proceeding to vote. Note: If a candidate is unable to attend the meeting, the application can still be considered and voting will be based on the application only.

4.3. To approve co-opting members to fill the vacant seats.

4.4. To receive declarations of acceptance of office from newly co-opted councillors.

To be countersigned by the Clerk, at which point the new councillor(s) may join the meeting

5. To Receive Minutes of Committees

5.1. Planning Committee Meeting of 23rd October 2025

Appendix A



6. Planning: to approve responses to the request to consult

- 6.1. P25/V0879/RM - Phase 6T (Clover Meadow) Land at Valley Park Didcot - **AMENDED**
Application for all outstanding reserved matters (layout, appearance, scale and landscaping) in relation to Phase 6T (Clover Meadow) for the development of 227 residential dwellings with associated parking, landscaping, infrastructure and works (pursuant to outline consent P14/V2873/O)
WVPC Response: NO OBJECTIONS
- 6.2. P26/V0079/LDP - 2 The Poplars, Harwell, OX11 6DE
Change garage door to external entrance door with windows.

7. Planning: To Note Applications Decided on by the District Council

Appendix B

Due to the volume of applications, full details are contained in the Appendix.

8. Planning: To Note Applications Not Consulted On / Not Responded To

Appendix C

Due to the volume of applications, full details are contained in the Appendix.

9. To approve responses to consultations on non-planning matters.

- 9.1. Local Government Reorganisation - Oxfordshire - Central Government Consultation
- One Oxfordshire Proposal
 - Two Councils Proposal
 - Three Councils Proposals

10. Clerks Report

- 10.1. To review the Action List **Action List**
- 10.2. To approve subscription to ChatGPT Go £8 per month.
- 10.3. To approve delegating to the Clerk updated leaflet for whole parish distribution, including budget.
- 10.4. To review a verbal report on the Breakthrough Communications session and agree actions.

11. Finance 2025-2026

Appendix D

- 11.1. To consider and if suitable approve grant requests
- SOFEA, £3,000, LGA 1972 s137
- 11.2. To approve finalised payment list for November & December 2025 & January 2026
- 11.3. To approve payments list for February & March 2026
- 11.4. To note receipts in November & December 2025 & January 2026.
- 11.5. To note the reconciled bank balances, up to 30th November & 31st December 2025, and 31st January 2026.
- 11.6. To complete Q3 budget review, and approve virements, and reserves for 31st March 2026.



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- 11.7. To note the Council has been invited to take part in the trial digital AGAR for 2025-2026. The Clerk has accepted this offer and informed the Internal Auditor.
- 11.8. To approve updating the bank mandate to remove Cllr Knowles, and add any co-opted Councillor.

12. To receive Items of Correspondence and agree actions arising.

None.

13. Matters for future discussion.

14. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw. Confidential Papers

- 14.1. To consider quotes for entrance signs, agree supplier and actions.
- 14.2. To consider quotes for regalia & badges/pins agree supplier and actions.

15. To agree list of items from this meeting to be submitted to any local publication or our Facebook Page as a Parish Council Update.

16. Confirm the date and time of the next Council Meeting –Proposal ACM 14th May 2026, and hold the Annual Parish Meeting on the evening of the 09th April 2026.

Noting the acceptance of joining the digit AGAR trial, which is not available until after the 1st May, it is proposed to not hold a council meeting in April 2026, which is traditionally used to sign off the annual accounts.

In accordance with standing order 9b, proposals of motions should be submitted to the Clerk no later than 07th May 2026.

NOTE: should there be an item which requires the urgent attention of the Council, an additional meeting will be called.