



WESTERN VALLEY
Parish Council

Notice of a Meeting of Western Valley Parish Council

Thursday 11th Sept 2025 at 19:45, The District Centre, 1 Gention Mews, OX11 6GR

All Councillors are summoned to a Meeting of Western Valley Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 10th July 2025

3.2. Matters arising from the minutes not elsewhere on the agenda.

- Vale is not completing a Community Governance Review, as referred to in the previous minutes. 10 years ago, South and Vale were aligned in their review, it appears this time just SODC is completing a review. To consider whether to make a formal request for a review specifically for this parish, noting the projected increase in homes.

4. To Receive Minutes of Committees

4.1. Planning Committee Meeting of 26th June 2025

Appendix A

5. Western Valley Neighbourhood Plan

Appendix B

5.1. To receive an update on progress, including application for the Area Designation

5.2. To approve joining Oxfordshire Neighbourhood Plan Alliance (ONPA), £25 for associate membership, for an "Emerging Plan".



6. Clerks Report

- 6.1. To review the Action List **Action List**
- 6.2. To approve this Council would be happy to take on the management of the in parish allotments at the earliest opportunity, subject to the appropriate legal agreements being in place.

7. Finance 2024-2025

Appendix C

- 7.1. To receive the external audit report for 2024/2025 and agree actions.
- 7.2. To note the notice of conclusion of audit for 2024/2025 has been posted.

8. Finance 2025-2026

Appendix D

- 8.1. To note the Local government services pay agreement 2025/26 has been finalised, and will be back dated to 1st April 2025, in the September payroll for all applicable employees.
- 8.2. To approve finalised payment list for July & August 2025 & payments list for September 2025
- 8.3. To note receipts in July & August 2025.
- 8.4. To note the reconciled bank balances, up to 31st July & 31st August 2025.
- 8.5. To complete the Q2 Budget Review, and approve virements.
- 8.6. To note the Clerk asks that any proposals or requests for the 2025/2026 Budget be submitted to them no later than the 31st October 2025.

9. New or updated Governance Documents

- 9.1. IT Policy – new document

Appendix E

10. To receive Items of Correspondence and agree actions arising.

None.

11. Matters for future discussion.

12. To agree list of items from this meeting to be submitted to any local publication or our Facebook Page as a Parish Council Update.

13. Confirm the date and time of the next Council Meeting –13th November 2025.

In accordance with standing order 9b, proposals of motions should be submitted to the Clerk no later than 06th November 2025.