

Western Valley Parish Council

Minutes of a Meeting of the Western Valley Parish Council Thursday 14th December 2023 at 19:45, The District Centre, 1 Gentian Mews, Didcot

Public Session – Prior to the Start of the Meeting

No Comments.

Members Present:

Chair	Cllr S Peacock (SP)
Members	Cllr A Dearlove (AD)
	Cllr L Durman (LD)
	Cllr G Clarke (GC)
	Cllr T Williams (TW) [Arrived 19:55]

Officers Present:

Clerk to the Council	Mrs L White (LW)
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Public and Press: At least 1 including DCllr H Gascoigne.

Meeting started 19:47

23.11.1. To receive apologies for absence. [LGA 1972 s85(1)]

Apologies were received in advance of the meeting from Cllrs: Knowles; Vaughan; Thompson and Williams [Will be late].

23.11.2. Declarations of Interests [LA 2011 s31]

23.11.2.1. To receive declarations of interest for items on this agenda

None.

23.11.2.2. To consider requests for Dispensations [LA 2011 s33]

None.

23.11.3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

23.11.3.1. Meeting held on 09th November 2023

It was agreed the minutes were an accurate record of the meeting and they were duly signed.

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23.11.3.2. Matters arising from the minutes not elsewhere on the agenda.

None.

23.11.4. Chairman's Report

It was noted that the regular Chairs Zoom meeting organised by OALC was a couple of days ago, they are proposing that this will be opened to other Cllrs not just Chairs, but only one attendee per Council. Perhaps it could roll through the Cllrs so each can go in turn.

A couple of issues were also raised about Clerks having proper contacts and ensuring that appraisals etc are done in accordance with the contract.

23.11.5. To note District and County Councillor Reports will be available online

Noted, the District Councillor report was circulated to all Cllrs prior to the meeting.

Comments in addition to the District Councillor report:

- HOSC (Health Overview Scrutiny Committee) meeting was attended. The question was why haven't they submitted a formal plan. There is S106 money and CIL monies available for Health Care.
 - A parish Cllr suggested that because of the extensive delay to this and inflation the S106 and CIL monies allocated for this project will likely not cover the cost of project.
 - The Clerk has spoken to the OCC Cllr about healthcare and there is a proposal to get key stakeholders together on perhaps a Zoom call, to discuss some key issues. Clerk awaiting contact list to get process rolling.
- Likely the next parcels of Valley Park homes will be put in for planning in the new year.
 - **[ACTION]** Clerk to set up a "FixMyStreet" Mailbox which everyone can access.

23.11.6. Planning

23.11.6.1. To approve request to provide a minimum of 23 road names for the Valley Park development.

Resolved: Approved Unanimously to submit the following list of street names for the Valley Park Development.

- | | | |
|------------------|---------------|--------------------|
| • Eskdale Rise | • Duddon Walk | • Wensleydale Lane |
| • Grizedale Rise | • Mole Lane | • Spey Glen Drive |

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- Aln Dale Path
- Ouse Valley Terrace
- Severn Dale Avenue
- Annan Valley Way
- Wear Valley Crescent
- Calder Dale Lane
- Greta Glen Avenue
- Eden Dale Path
- Crake Valley Road
- Leven Glen Terrace
- Irwell Dale Place
- Waveney Valley Walk
- Teesdale Drive
- Tern Valley Rise
- Tillingbourne Lane
- Wreake Drive
- Hamps Close
- Bourne Street
- Piddle Dale Avenue
- Tavy Dale Path
- Stour Dale Crescent
- Lyd Dale Rise
- Teign Gorge Way
- Tone Valley Lane
- Itchen Dale Road
- Greendale Drive

To consider application and approve response to planning authority:

23.11.6.2. P22/V0604/RM - Phase 1a Valley Park Land to the West of Great Western Park

Reserved matters application for access, appearance, landscaping, layout and scale following consent granted under reference P14/V2873/O relating solely to Phase 1a of the overall allocation regarding infrastructure elements to enable works for Phase 1 and 2. An EIA was submitted as part of the approved outline permission (as amended 28 April 2023, 17 August 2023 and 4 December 2023).

Resolved: Approved Unanimously to submit the response NO OBJECTIONS.

23.11.6.3. P23/V2693/FUL - Zulu Farmhouse, Didcot Road, Harwell, Didcot, OX11 6DN

Construction of a single-storey rear extension and a front porch and change of use from 5 bedroom house (Use Class C3) to a 10-bedroom HMO (Sui Generis)

It was commented that there were no material planning considerations to object against.

Resolved: Approved Unanimously to submit the response: NO OBJECTIONS in principle but ask consideration be given to allowing a right of way to the north of the plot to access the new Valley Park development for the benefit of the residents and community.

To note responses to planning authority commented on using delegated powers due to time constraints.

23.11.6.4. P23/V2551/HH - 1 Mezereon Spur, Harwell, Didcot, OX11 6GE

Proposed single storey side extension

WVPC Response: NO OBJECTIONS – the Clerk received individual comments from not less than 4 Councillors.

Noted.

To note decisions on planning applications by the planning authority:

23.11.6.5. P23/V1450/HH - 6 Bramble Lane, Harwell, Didcot, OX11 6ET - APPROVED

Insert two new windows into the side elevation

Noted.

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23.11.7. Finance 2023-2024

Appendix A

23.11.7.1. To approve payments list for December 2023

Resolved: Approved Unanimously the payments as detailed below including transfer to the reserve account.

Voucher No	Date	Net	VAT	Total	Description	Supplier
50	15/12/2023	162.00	0.00	162.00	Meeting Room Hire	Vale of White Horse District Council
49	15/12/2023	39.96	7.99	47.95	Hosting	Cloud Next Ltd (Refund L White)
48	13/01/2024				PAYE Deductions	HMRC
(SO) 47	13/12/2023	10.30	2.06	12.36	Microsoft 365	Microsoft Ireland Operations Ltd
(SO) 46	13/12/2023	26.00	0.00	26.00	WFH Allowance	Laura White
45	15/12/2023				Salary	Laura White
		563.10	10.05	573.15		

To also approve appropriate transfers between Bank Accounts to move Reserves to the Savings Account, as per the budget, £37,046

23.11.7.2. To approve regular payments to be made by Standing Order

NOTE: list to be reapprove each financial year.

Resolved: Approved unanimously to refund L White £11.98 for CloudNext Hosting by standing order on the 13th of each month.

23.11.7.3. To note receipts, year to 30th November 2023

All of the receipts below were noted.

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Customer
3	29/11/2023	20,000		20,000	30/11/2023	Harwell transfer	Harwell PC (Part Payment Invoice 1
		20,000		20,000			

23.11.7.4. To note the reconciled bank account and reserves balances as at 30th November 2023

The balances as below were noted:

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A	Bank Reconciliation at 30/11/2023		
	Cash in Hand 01/04/2023		
	ADD Receipts 01/04/2023 - 30/11/2023		70,688.00
	SUBTRACT Payments 01/04/2023 - 30/11/2023		9,768.70
	Cash in Hand 30/11/2023 (per Cash Book)		60,919.30
B	Cash in hand per Bank Statements		
	Petty Cash 31/10/2023	0.00	
	Unity Trust Reserve 31/10/2023	0.00	
	Unity Trust Current 31/10/2023	60,919.30	
			60,919.30
	Less unrepresented payments		
			60,919.30
	Plus unrepresented receipts		
	Adjusted Bank Balance		60,919.30
	A = B Checks out OK		

Current Account Balance: £60,919.30

Reserve Account Balance: £0

23.11.8. Parish Noticeboard

Appendix B

23.11.8.1. To approve updated proposal to install in the flowerbed outside the District Centre.

Resolved: Approved Unanimously.

23.11.8.2. To note a defibrillator is already being installed at the District Centre

Noted.

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23.11.8.3. To approve in principle adopting the noticeboard flowerbed should it affect the adoption by Vale.

Resolved: Approved Unanimously that in principle this Council would adopt the flower bed subject to approval of the specific terms and conditions.

23.11.9. To receive Items of Correspondence and agree actions arising.

An item was received in advance of the meeting about traffic calming on Miles East. The road has yet to be adopted so currently still owned by Taylor Wimpey. **[ACTION]** Contact Taylor Wimpey and OCCH about traffic calming on Miles East – there has already been a narrowed on Diamond Drive. Survey data already exists for this location although a few years old.

23.11.10. Matters for future discussion.

Items to be adopted by Vale and SODC – to ask Didcot TC how they are tracking and pushing the adoption of these items.

23.11.11. To agree list of items from this meeting to be submitted to any local publication or our Facebook Page as a Parish Council Update.

Seasons Greetings.

23.11.12. Confirm the date and time of the next Council Meeting 11th January 2024.

Confirmed.

There being no further business to be transacted, the Chairman closed the meeting: **20:50**

Number	Item	Update	Action Pending On	Status
2023-005	External Noticeboard at the District Centre.	10 August 2023 - Request is being discussed by the District Centre, likely to be approved. GC to send previous noticeboard plans to the Clerk 14 September 2023 - District Centre chased, there have been times where we were unable to post the notice / when the district centre is closed people can't see the notices anyway. 12 October 2023 - to pursue PC specific / owned noticeboard, in green. Maximum budget £2,500 for notice board, installation, VoWHDC Fees etc. 09 November 2023 - To ask to add defib next to the noticeboard. 14 December 2023 - Main Agenda item.	District Centre & GC	Open
2023-008	Invite PCSO to discuss Civil Parking Enforcement	10 August 2023 - Clerk to Contact. 14 September 2023 - Have e-mailed them, awaiting response. 12 October 2023 - All Councillors invited to meet PCC Matthew Barber, Harwell Village Hall Tuesday 14th November. Also Local PCSO has been in touch, have asked if they could pop in before a meeting one Thursday. 09 November 2023 - No Update. 14 December 2023 - DCllr helping to set up meeting with TVP in the new year, also South & Vale Arts Person keen to work with us on "art bollards"	Clerk	Open
2023-010	Parish Logo - to speak with local secondary schools	10 August 2023 - New Item 14 September 2023 - Have e-mailed Aureus & UTC, awaiting response. 12 October 2023 - To chase - phone call later in month. 09 November 2023 - No Update. 14 December 2023 - South & Vale Arts Person keen to work with us once the Parish Noticeboard is bottomed out.	Clerk	Open

Number	Item	Update	Action Pending On	Status
2023-011	Allotments	10 August 2023 - New Item to seek average running costs, and the size of the allotments which will come to us. 14 September 2023 - Been in touch with Vale, awaiting confirmation of size. Also contacted local parishes, awaiting cost indication. 12 October 2023 - No Update, however cost of writing letters and invoicing at parish with 25 holders, 4 staff hours. 09 November 2023 - Didcot TC happy to send on generic email to all on waiting list to get in contact with WVPC directly. 14 December 2023 - No Update.	Clerk	Open
2023-012	Lobby OCC regarding Parking Allocations for new builds	10 August 2023 - New Item 12 October 2023 - No Progress to date. 14 December 2023 - The reduction is part of "LTCP" and the reduction in parking will have increased investment in public transport. To invite an Officer from OCC to explain the reason for this - likely presubmitted questions.	Clerk	Open
2023-013	Lobby OCC/Vale/Landowner regarding Sounds Mitigation from the A4130, should HIF1 be completed.	10 August 2023 - New Item 12 October 2023 - No Progress to date. 14 December 2023 - Cannot discuss until the public enquiry has been completed and know if this will or will not go ahead.	Clerk	Awaiting HIF1 public enquiry.

Number	Item	Update	Action Pending On	Status
2023-014	Write to the ICB for updated information on local medical provision	14 September 2023 - New Item 12 October 2023 - Written to the BOB ICB to encourage moving forward with any plans and ask for regular updates on any progress made. 09 November 2023 - Ask Blewbury Clerk for their ICB contact and also worth contacting the Health Overview Scrutiny Committee (at County Council) 14 December 2023 - Asked awaiting feedback. Also propose writing to leader of Vale; and other key stakeholders; regarding the Healthcare provision for GWP, ask other local Parish Councils to send the same letter, to arrange adn official update meeting.	Clerk	Open
2023-015	Write to land owner of the land outside the shops, to discuss bollards or similar to prevent inconsiderate parking - also Greenfinch Road, outside the Best One shop.	14 September 2023 - New Item 12 October 2023 - No Progress to date. 09 November 2023 - No Update. 14 December 2023 - Awaiting noticeboard installation, to discuss with South & Vale Arts Person, about "Arty Bollards"	Clerk	Open
2023-016	Contact OCC 20mph Coordinator, to ask if we need to apply / have been considered etc.	14 September 2023 - New Item 12 October 2023 - Contacted, no update to share yet. 09 November 2023 - No Update. 14 December 2023 - No Update.	Clerk	Open
2023-017	Consider adopting the defibrilator at the sports park, and ask that developers include defibs at an interval not less than 500m to ensure the entire development has access to one.	14 September 2023 - New Item 12 October 2023 - To ask if the rugby club would consider adopting it. 09 November 2023 - No Update. 14 December 2023 -	Clerk	Open