

The District Centre
1 Gention Mews
Great Western Park
Didcot
OX11 6GR

31 May 2023

Dear Councillor,

You are summoned to attend the Full Council meeting of Western Valley Parish Council in The District Centre at **7pm on Tuesday 6 June 2023**. The public and press are welcome to attend.

Please note that for those members who have not yet signed their declaration of acceptance of office District Council Officers will be available in The District Centre from 6.30pm.

Yours faithfully,

Patrick Arran
Head of Legal and Democratic Services
Vale of White Horse District Council

AGENDA

1. Election of Chair for 2023/24 and declaration of office

To receive nominations and election of chair.

2. Election of Vice-Chair for 2023/24 and declaration of office

To receive nominations and election of vice-chair.

3. Apologies for absence

To receive any apologies for absence.

4. Declarations of interest

To receive any declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests or any conflicts of interest in respect of items on the agenda for this meeting.

5. Appointment of Clerk and Responsible Finance Officer to the Western Valley Parish Council

To agree the interview panel for the recruitment of a parish clerk and responsible finance officer.

6. Co-option of members

Section 21 of the Representation of the People Act 1985 gives the parish council the power of co-option to fill vacancies remaining unfilled following an ordinary election.

There are currently three parish councillor vacancies on the parish council. The parish council is invited to consider and agree that further efforts are made to recruit additional parish councillors.

7. Code of Conduct

To adopt the Oxfordshire Model Code of Conduct for Western Valley Parish Council - attached.

8. To consider membership of Oxfordshire Association of Local Councils

To agree that Western Valley Parish Council becomes a member of OALC.

9. To agree the date of the next meeting

To agree the date of the next meeting for the Western Valley Parish Council.